


Agenda	Est Time	Notes	Action
Positive celebration of Students and staff	5 min	<ul style="list-style-type: none"> • Welcome new teachers and welcome back Anna and Kelly! • Hallways have been better thus far – lockers have helped keep kids occupied during passing time • Positive vibe from students about learning, etc. • Lockers have been working out well overall • Students don't seem to be complaining about the lockers / no backpacks in general 	
BPT norms <ul style="list-style-type: none"> • Review/modify norms from last year • Determine BPT co-facilitator 	15 min	From last year: <ol style="list-style-type: none"> 1. Frequency of meetings <ul style="list-style-type: none"> • 2 meetings per month – can cut one if needed on a month-to-month basis 2. Agenda fitting into one or two meetings <ul style="list-style-type: none"> • Reflecting on last year, some meetings ran longer • Starting BPT at 3 PM (3-4pm) on two Mondays each month 3. Norms from last year <ul style="list-style-type: none"> • Sending out the agenda ahead of time was supported. • All staff welcome to attend meetings 4. Room location for meeting this year 	<ul style="list-style-type: none"> • Plan to continue meeting in the Main Office Conference Room unless told otherwise. • Al Daniels will be Co-Facilitator of BPT along with Jim
Review Draft BPT plan	20 min	<ul style="list-style-type: none"> • How and when are we going to administer the mid-year and end-of-year surveys? • Suggestion – use the same survey to glean results both times (I.e. show growth or decline, etc.) • Suggestion – give a few minutes in a faculty meeting for staff to take the survey to garner more participation • Jim is now sending out his parent updates via Smore and Jim can see how many people have read it. • Field Trips? Can we look into taking a few local field trips for student social and educational events. • MTSS – progress monitoring – how will that be communicated with parents? (I.e. goals, etc.) • Grading and Assessment – do all of the formative assessments have to be common? No, it is just some. <ul style="list-style-type: none"> • Does eDoctrina make formative assessments take longer? Possibly scan quick formatives instead of having students taking the quiz directly into the program (I.e. computers take a while to get out, not charged, etc). • Priority Standards – group feeling unclear about them – are we choosing the ones that are the most beneficial? Some subjects seem lend themselves to choosing the priorities more than others. <div style="text-align: center;">  <p>Cosgrove Draft BPT ...</p> </div>	<ul style="list-style-type: none"> • Interest survey for new clubs – we need to create this <ul style="list-style-type: none"> • There is a form for staff to fill out for the creation of new club • Suggestion – each club create a few slides to get others interested in their club that can be shown at the start of the announcements on a rotation.
Opening week reflection <ul style="list-style-type: none"> • What went well? • What can we do better? 	10 min	<ul style="list-style-type: none"> • Suggestion – have at least one locker key per hallway • Can locker numbers and combos be added to schedules? <ul style="list-style-type: none"> • Yes, but we choose not to do so for confidentiality reasons. Locker numbers and combos are available on IC for teachers and 	

		<p>students to see.</p> <ul style="list-style-type: none"> • Assembly on 1st Day – went well, no difference than later time on previous years <ul style="list-style-type: none"> ○ Consider not doing it during class time in future if can avoid – Advisement was better • Busses – have been a mess – Aides are scheduled to help with Bus Duty – flow of kids have been slower due to kids having to go to locker (good!). 	
Minute Review	5 min		

Note taker: Jamie